



**Sault Ste. Marie Canal
National Historic Site**
parkscanada.gc.ca

Thank You!

Thank you for considering the Sault Ste. Marie Canal for your special event. We look forward to working with you to arrange your special day and to ensure that you have your own personal moment in history!

If you wish to share photos of your event please forward them with written permission to the email address provided below.

Consultations & Tours

Call ahead to arrange a tour of the site, options for your event or to discuss securing your date.

How to Reach Us

**Sault Ste. Marie Canal
National Historic Site**

1 Canal Drive
Sault Ste. Marie, ON
P6A 6W4

Office Hours

Monday to Friday
8:30am to 4:30pm
Closed Holidays, Weekends vary

Call

Administration ~ 705-941-6262

Fax ~ 705-941-6206

Email

info-saultcanal@pc.gc.ca

Web

www.parkscanada.gc.ca/sault

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Wedding & Events

Rental Packages

Information Guide 2013



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Welcome

Thank you for your interest in a rental package at the
Sault Ste. Marie Canal National Historic Site.

Create Your Own Moment In Time

Step back in time to celebrate your special day at the Sault Ste. Marie Canal National Historic Site. The beautiful red sandstone of the historic Superintendent's Residence constructed in a Gothic Revival style, provides a gorgeous backdrop and romantic, Victorian atmosphere for all occasions. The rustic stone walls, lush gardens and century-old trees create the perfect setting for your special event, family gathering, wedding or reception.

Create your own lasting memories in this timeless location.

Historically Yours

The Sault Ste. Marie Canal National Historic Site is one of 167 national historic sites operated by Parks Canada to protect and present significant examples of our nation's heritage.



The Sault Ste. Marie Canal, completed in 1895, was the longest lock in the world when it opened and the first to be electrically operated. The construction of the Sault Ste. Marie Canal marked the completion of an all-Canadian waterway from the Atlantic Ocean to Lake Superior. The site is also home to the last remaining Emergency Swing Dam used successfully during the accident of 1909.

Parks Canada proudly preserves the national treasures that are an important part of Canada's heritage. Come visit the Sault Ste. Marie Canal to discover more about this significant piece of our local and national history!



Security

- ☞ Staff or Security personnel will provide the public with information about the reservation & ensure protection of the Sault Canal's assets.
- ☞ Security during your event time is included in the Indoor, Grounds and Full Photography packages.
- ☞ Security is **not** included in the Basic Photography rental.
- ☞ Should you require extra security additional charges will apply.
- ☞ Parks Canada does not assume responsibility for items left on site unattended.

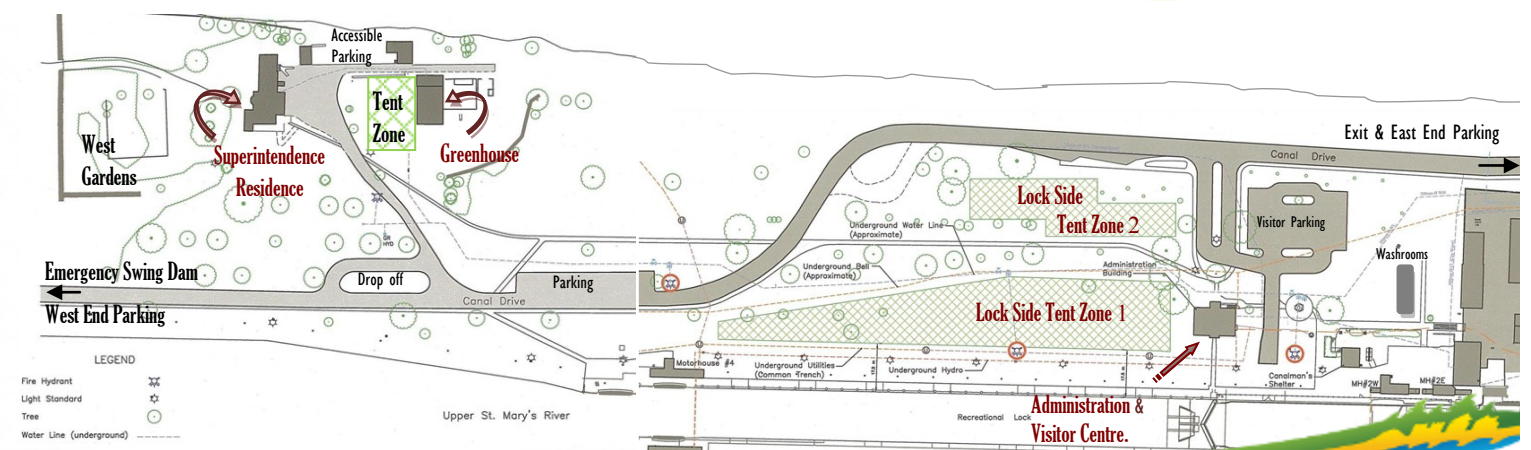
Staff

- ☞ Parks Staff are available by appointment for on site event planning and tours.
- ☞ Are on site from 8:30 to 5:00pm.
- ☞ Please report to the Visitor Center upon arrival.

Washrooms

- ☞ Public washrooms are reserved for site visitors. If renting Administration Building grounds, it is your responsibility to provide additional washroom facilities.
- ☞ Private washrooms in the Residence are available with the Indoor, Grounds and Full Photography packages.
 - ☞ The capacity of the washrooms in the Superintendent's Residence is 40 people. If more than 40 people are attending your event, it is your responsibility to provide additional washroom facilities.
 - ☞ The washrooms are fully accessible.
- ☞ Private washrooms in the Residence are **not** available with the Basic Photography package.
- ☞ Additional washrooms maybe required.

Sault Ste. Marie Canal ~ Site Map





Considerations

Event Planning

- ✧ If you are considering having your Special Event, Wedding and Reception on site we will provide you with a location tour and consultation to help identify your rental requirements.

Secure Your Date

- ✧ Photography packages require full payment to secure date.
- ✧ Indoor and Grounds Rental base fees are required to secure date.
- ✧ Additional hours may be arranged and paid for prior to the event.

Cancellations

- ✧ A minimum of 2 business days is required.
- ✧ Administration fee is non-refundable.

Insurance

- ✧ Third Party Insurance maybe required for various functions held on Parks Canada property.
- ✧ Insurance may be obtained through your insurance company, a copy if required can be faxed in or dropped off at the Administration Building.

Licenses

- ✧ Permits are required to use the property of the Sault Canal for any special event, photography, or group activity.
- ✧ All appropriate licences need to be purchased in advanced and copies provided prior to the event.
- ✧ Also you must retain a copy at the event.

Receptions

- ✧ If you are considering having your Special Event, Wedding and Reception on site we will provide you with a tour and help identify your rental requirements.
- ✧ There is a range of rental services in Sault Ste. Marie to assist with supplying your event needs.

Power

- ✧ Power provided is standard 15 amps with receptacles located around the Greenhouse and Administration Building.



The Superintendent's Residence

The Superintendent's Residence was built in 1897 to house the Superintendent of the canal and his family. Over the years, the Residence became a centre of social gatherings in the community featuring lavish dinners and lively dances. Visitors took afternoon tea on the veranda and watched the ships pass through what was once the longest lock in the world.

Today this building is used for a variety of educational and visitor experience programs. The living room and dining room on the main floor are available for rental as well as kitchen facilities and an accessible washroom. The house has a capacity of up to 40 people. There are some special considerations when using a historic home which we will be happy to share with you at the time of booking.



Architectural Features

Gazebo, staircase, gardens, barn walls, gates, stone fences, and hedges provide you with endless photo opportunities.



Permits

- All rental permits may be purchased at the Administration Building at the Sault Ste. Marie Canal National Historic Site, 1 Canal Drive.
- Federal regulations, traffic acts, and codes of conduct apply and are summarized in the Small Print of the permit and in the Site Guidelines—Schedule C.
- Details will be confirmed at the time of booking as they apply to each individual booking.
- The permit has more details and administrative requirements.

Packages

Basic Photography ~ \$100

- Basic rental permit for the use of the site.
- Superintendent's Residence washrooms & security not included.
- Public washrooms are available on site.

Full Photography Package ~ Starting at \$160

- Full use of the Superintendent's Residence for up to 2 hours.
- Includes security & use of the Residence for washrooms & indoor photos.

Indoor Rental Package ~ Starting at \$350

- Ideal for wedding showers, meetings & other special occasions up to 40 people.
- Includes: security, use of indoor space in the Residence, washrooms, coffee maker, white board, tables, chairs & basic kitchen facilities.
- Meeting supplies, service ware & food items (*i.e. coffee, creamer etc*) are your responsibility.

Grounds Rental Package ~ Starting at \$400

- Ideal for large outdoor events, wedding ceremonies, receptions & large gatherings.
- Includes: security, use of inside & outside the Superintendent's Residence for up to 2 hrs
- Additional fees apply over 2 hours on the day of the event.

Additional Hours

- Additional hours maybe purchased and costs will vary depending on package.
- Additional charges for outdoor toilets, tents, and catering maybe arranged and specific regulations may apply.



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Locations

Superintendent's - Front Garden

The beautiful shade trees & red sandstone house with its decorative veranda provide an attractive backdrop.

- The front garden is **not** a tent zone*
- Limited power ~ extension cords are required
- Residence is limited to a 40 person capacity
- Private washrooms available depending on rental package

Superintendent's West Garden

This secluded area to the west or left of the Residence features a gate, round stone garden and gazebo.

- This is **not** a tent zone*
- Limited power ~ extension cords are required
- Private washrooms available depending on rental package

Administration Building

This spacious, grassy area beside the Administration Building provides an alternative location for larger events.

- This **is** a tent zone * with a capacity of up to 500+ people
- Power is available ~ 15 amp x 8 outlets
- New washroom facility nearby

Greenhouse

This grassy area between the parking lot of the Superintendent's Residence & the Greenhouse features a stone wall and cedar hedge.

- This **is** a tent zone * with a capacity of up to 150 people
- Power is available
- Private washrooms available depending on rental package

Tent Zone *

This is an area that has been identified as safe to set up tents and use ground penetrating items.

- Electrical, services and significant archeologically items lay just below the shallow grass/soil layer making it dangerous to use pegs or other ground penetrating items throughout the sites.
- Tents may be set up the day before and must to be removed the following day by 11 am.

